

Meeting Minutes of the Board of Directors

Friends of Lesotho, Inc.

January 17, 2010

Present:

Bill Moore, Ronna Abbott, Richard Rowan, Kevin Freer, Dyann Van Dusen, Scott

Rosenberg, Deena Rowe-Krumdick, Dick Nystrom

Absent: Dan Schmitt

Guests: Bill Dunn

Welcome and Opening –

Richard welcomed the Board Members and opened the meeting at 7:00 PM. Richard was in Lesotho over December holidays and met with PC-Maseru. Katherine Jacquart will be the new PC Director beginning in February. John will need to determine how she wants

to work out the FOL accounts in the office. Richard learned that a new PC Lesotho website is being launched. Richard also spoke with four PCVs about FOL – all very aware of us and had used funds from our group. Richard also met with a representative from Morija Museum and

delivered a check for approximately R1,100. The Museum has not responded to inquiries in the past year. Scott to follow up; Ronna will stop by when she is in Lesotho in March.

Roll Call

A quorum was present for this meeting.

Approval of Agenda

The Board approved the agenda with no changes.

Approval of Minutes of Last Meeting

The minutes of the November 15, 2009 meeting were approved.

Treasurer's Report

The Treasurer's Report was emailed to the Board prior to the meeting:

Summary Report

Current Bank Balance (01/17/2010) \$60057.83

Amount Sent to Lesotho (FY2009) \$30579.35

Current Cash Reserve (01/17/2010) \$3100.03

Paid Membership (01/17/2010) 41 with 7 new members

Non-Member Cash Donors (01/17/2010) 17

The Treasurer's Report was affirmed by the Board.

Budget for 2010 to be submitted by John and approved via email vote.

Committee Reports

Executive Committee

No report for this meeting.

Board Development/ Operations

Dyann is updating the Board Manual.

On Dyann's recommendation, committee reports need not be archived on the website. Committees are reminded to archive essential documents on the website egs. Postcard templates, brochures, appeal letters etc.

Dyann will add the Annual Workplans to the updated Board Manual.

Finance

No report for this meeting.

Membership

Dyann and Dan Schmitt are making telephone calls to encourage more renewals and solicit additional donations.

Fundraising

Bill reported that the Committee work plan was sent to Dyann for the 2010 update of Board Manual.

Janissa is working with Bill on a review of Café Press business practices and will consider an alternative on-line store.

Dick Nystrom is looking into Facebook to add to our website links.

Bill reported that FOL has a presence on HYPERLINK "<http://www.razoo.com>" www.razoo.com ; link will be on our new website when it is up and running. Board members were asked to sign up on this website to increase numbers. Razoo is web-based clearinghouse for non-profits to tap into credit card contributions. Bill will investigate two other sites – HYPERLINK "<http://www.goodshop.com>" www.goodshop.com and HYPERLINK "<http://www.goodsearch.com>" www.goodsearch.com , and advertise this in the newsletter and put a link on our website. A list of current projects we are funding will be featured on the new website. Scott will send information to Dyann to post. See the 2009 Annual Report for prior year activities. Dyann and Marty will develop future plans on how to maintain website content after completion

of the initial work.

Newsletter

Next newsletter submissions due to Faye Farmer by March 1, 2010.

Faye submitted her workplan for 2010. Will maintain same level of activity.

Donations

Scott reported that the Committee received no new requests; one renewal from the Africa Library Project.

Discussion on the Nursing Scholarship Program needed to determine level of contribution in relation to what TAP requires in the coming year. Ronna explained that there are 333 nursing students at the school, 166 live on campus. 177 nursing students receive M800 a year to cover housing. Costs may be around M1,300 a year, with a shortfall of M500 each. Uniforms cost M100; shoes M300. Students are not allowed to

come to class without uniforms. The Nursing School is not requesting a large sum of money. Ronna suggested contributing \$500 for housing help. Also a need for basic textbooks. FOL cannot send books, only money for projects. Perhaps textbooks could be purchased in South

Africa if we funded this need. Bill led a discussion on how we should support PCV requests. Ronna will visit the Nursing School while in Lesotho and communicate to Scott what the needs will be. Ronna will also meet with Craig Anderson and the Embassy while in Lesotho. No

proposal submitted to the Donations Committee yet. Ronna will do more investigation in Lesotho first. Money needed by August. Karen Linqvist, TAP Committee, is the local contact.

Donations Committee will make a recommendation at the March 21st Board Meeting after receiving an application from Ronna.

The Board consensus was that we could support the Nursing Program in principle but could not make a monetary commitment without Committee review.

No Board action at this time. Ronna will submit a proposal to the Donations Committee. The Committee will make a recommendation to the Board for approval.

Old Business

Review of Action Items

Status Action Item

TBD with new country director Scott to find out from Ted what the policy will be going forward regarding distributions of funds to PCVs.

Completed Scott to ask John to send Richard a check in the amount of \$151.46 for the Morija Museum.

Completed All Committee Chairs send updates and articles to Faye Farmer by November 23.

None sent

Dyann wrote articles

Send any articles or announcements for Khotso PC Newsletter by November 22 to Dyann.

In progress Bill Moore and Dick Nystrom to investigate FaceBook pages, determine ownership and purpose of each of the entries.

Completed.

Working on renewals

Dyann and Dan to get names and numbers

of expired memberships.

In progress Kevin will work with Dyann on updating

the Board Manual for 2010.

Completed Deena to review MOU language for wires

and postage fees.

Needs ownership Domain names on internet. FOL.com and

others found.

Needs ownership Guidestar status report from Bill Moore

TBD John to report on Auditor status

TBD John to be able to monitor Lesotho checking

account on-line status (pending new

director)

TBD Richard to contact Ann Shriver regarding

the endowment fund.

New Business

Gift for Martha purchased by Richard at the Morija Museum.

Action Items:

Scott to follow up with contact at Morija Museum to determine what program initiatives are

being led for marketing purposes; Ronna will stop by when she is in Lesotho next; Richard will

also make contact

Bill to write a newsletter article to advertise razoo.com and HYPERLINK "[\[www.goodshop.com\]\(http://www.goodshop.com\)" \[www.goodshop.com\]\(http://www.goodshop.com\) to the general membership.](http://</p></div><div data-bbox=)

John to send an historical report on TAP funding – cash summary of donations and amounts sent to Lesotho each year.

Send Committee Reports and newsletter items to Faye Farmer by March 1 , 2010

Khotso Newsletter to Dyann deadline is the 3rd Monday of each month.

Dyann will follow up with Marty and Dick on Facebook and will communicate with Bill on what needs to be done.

Ronna will submit an application for funding of nurse scholarships to the Donations Committee in time for Board action March 21st.

Ronna will ask for historical data from TAP Committee on number of scholarships awarded over the years to advertise on the website.

Board members asked to view test website being developed by Marty and give feedback to Dyann.

Closing

Richard closed the meeting at 8:40 PM ET.

Next Meeting March 21, 2010